G. R. S. 59]

(9)

GENERAL AND REVENUE SECRETARIAT.

1909-10

(Genl Mis.)

File No. 247-09

Serial Nos. 1 – 2

Papers Filed.

Month March 1910

SUBJECT.

Rules for the grant of Study leave to officers of Scientific & Technical Dept.

PREVIOUS REFERENCES.	LATER REFERENCES.
	Gen. 40-10. Sl 1.
	– 168-12
	– 200-12

GPB—8,000—5-4-07

G.R.S. 11] 1909.

GENERAL AND REVENUE SECRETARIAT.

(~~Forest~~ Genl-Revs)

NOTES.

G. R. File No. 2677/09

FILE HEADING.

Rules for the grant of study leave to officers of Scientific and technical departments.

From

The 1st Asst to the Resident

No. 7260 Dated 9-11-09 Received 16-11-09

Diary No. 1924-A Enclos. 1 Spare Copies - Serial No. 1

BRIEF ABSTRACT OF LETTER.

Forwards for information a copy of a Resolution of the Govt of India in the Finance Deptt, No. 5246-P dated 18th October 1909, containing the rules on the subject.

NOTES AND ORDERS.

Submitted with Bonds

Bn 19/11

BK 19/11/09

Copy of the rules may be filed in B.T. Vol II after perusal by the 1st A

CBS 20/11/09

275 27.11.09

Seen WBM 27/11/09 File CM 27/11

NOTES—First sheet

To Branch V

BK 29/11/09

Seen 1-12-09 Br V

GPB—30,000—3-4-07.

G. R. S. 12]
General and Revenue Secretariat.

Gen File No. 247 of 1909-10

3975

Serial No. 2

To The F A Resident in Mysore

No 1615 dated the 15th March

In continuation of 8l cabinet, forwar
a copy of a resolution of the Govt of Indi
in the Finance dept, no 582-P dated
8th Feb 10, amending the rule 12 of the
Rules for the grant of study leave to
officers of Scientific and Technica
depts.

This may be ordered to be filed after
perusal by the 1st Councillor as it wa
done in the case of serial 1.

2. Orders, however, are solicited whether
a copy of it may be sent to the Comptroller
for information

Submitted

(28/3/10) VS.

1st Cr

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Seen 31/3/10

NOTE.—Contn. sheet.

GPB—55,000—27-4-09

Pol 765 & Mo 1909. 1877 S&A

1924 A No. 7260 3330

G. G. M. 247-08-1 Rev

FROM

T. B. COPELAND, ESQ., I. C. S.,
FIRST ASSISTANT TO THE RESIDENT IN MYSORE.

To

The Dewan of Mysore.

11 9-11-9

Dated Bangalore, 9th November 1909.

SIR,

I am directed to forward herewith, for the information of the Durbar, a copy of a resolution of the Government of India in the Finance Department, No.5246-P., dated the 18th October 1909, containing rules for the grant of study leave to officers of Scientific and Technical Departments.

I have the honour to be,
Sir,
Your most obedient servant,

T. B. Copeland

First Assistant Resident.

K.M.

No. 5246-P.

GOVERNMENT OF INDIA.

FINANCE DEPARTMENT.

LEAVE AND LEAVE ALLOWANCES.

Simla, the 18th October 1909.

RESOLUTION.

The rules appended to this Resolution, which have been approved by His Majesty's Secretary of State for India, regulate the grant of study leave (1) to officers of the Geological Survey of India and the Indian Civil Veterinary Department in supersession of the existing orders on the subject, and (2) to officers of Scientific and Technical Departments for which no rules have yet been drawn up to facilitate study or visits to works. The orders do not apply to officers of the Indian Medical Service, the Public Works Department, and the Indian Educational Service, who will continue to be subject to the rules now in force as regards their respective departments. In the case of officers of the Indian Forest Service the orders regarding the study of Forestry in Europe contained in the Resolution of the Government of India in the Revenue and Agriculture Department, No. 4-F., dated the 13th February 1892, as amended by the Resolution of the Government of India in the same Department, No. 2-F., dated the 18th January 1894, will remain in force, but in special cases, where those orders are not suitable for application, officers of the Indian Forest Service may be granted study leave by the Government of India under the rules appended to this Resolution.

Ordered that this Resolution be communicated to the several Departments of the Government of India; to all Local Governments and Administrations; to the Heads of Departments subordinate to the Finance Department, to the Comptroller and Auditor General and to all Accountants General and Comptrollers.

Ordered also that this Resolution be published in the *Gazette of India*.

By Order,

H. HESELTINE,

Asstt. Secretary to the Government of India.

G. C. B. P., Simla.—No. 02007 Fin. D.—18-10-09.—1945.—H.C.S.

Rules for the grant of Study Leave to Officers of Scientific and Technical Departments.

The following rules relate to study leave only. They are not intended to m the case of officers deputed to other countries at the instance of Government eitner for the performance of special duties imposed upon them, or for the investigation of specific problems connected with their technical duties. Such cases will continue to be dealt with on their merits under the provisions of Article 85 of the Civil Service Regulations, and it will be for the Government of India to decide on the recommendation of the Local Government or the Head of the Department, as the case may be, whether an officer shall be placed on deputation (with the approval of the Secretary of State) or granted study leave in accordance with the following rules. The rules do not apply to officers of the Indian Educational Department, the Indian Medical Service, the Public Works Department, and the Indian Forest Service except in special cases where the existing rules regarding the study of Forestry in Europe on furlough are not suitable for application.

RULES.

1. Extra furlough for the purpose of study leave may be granted to officers by the Government of India on the recommendation of the Head of the Department or of the Local Government under whom the officer applying for leave is serving. The Government of India will require to be satisfied in each case that the knowledge sought to be acquired is of sufficient importance to warrant the grant of study leave. Such leave will not ordinarily be granted to officers of less than five years' service, or to officers within three years of the date at which they have the option of retiring on pension.

NOTE.—Extra furlough for the purpose of study may be granted by the Government of India on the recommendation of the Director to any graded officer of the Geological Survey who has completed more than three and less than 18 years' service.

2. The total period of study leave granted during an officer's service will not exceed 12 months in all.

3. Study leave will not be granted more than twice in an officer's service. This restriction, however, does not apply to an officer who has part of his furlough converted into study leave under rule 8.

4. The minimum period of leave granted solely as study leave will be six months. The time spent on the journey to and from India by an officer whose study leave has not been combined with any other kind of leave will reckon as study leave, but the lodging allowance specified in rule 9 will be granted during the period of study only.

5. Study leave can be combined with any other kind of leave, provided that the period occupied in study is not less than two months, and that in the case of leave on medical certificate the Medical Board at the India Office certifies that the officer is fit for study. The total period of absence from India will be limited to two years unless an extension beyond that period is necessary on grounds of health, and is otherwise admissible under the leave rules. Further, when study leave is combined with any other kind of leave, the total period of such combined leave must not, except in special cases, be less than six months.

6. An officer whose study leave is combined with any other kind of leave will be required to take his period of study leave at such a time as to retain, at its conclusion, a balance of other previously sanctioned leave sufficient to cover his return journey to India.

7. Except as provided in rule 8, all applications for study leave shall be submitted with the audit officer's certificate to the Head of the Department through the prescribed channel, and the course or courses of study contemplated and any examination a candidate proposes to undergo, shall be clearly specified therein.

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8. Officers on furlough or other leave who wish to have part of it converted into study leave should address the Under Secretary of State, India Office, and should attach a statement showing how they propose to spend the study leave. Similarly officers on furlough or other leave who desire to have it extended for purposes of study should address the Under Secretary of State, but in addition to the statement of the proposed study, they must support their applications with documentary evidence of their having obtained the approval of the authorities concerned in India to their applying for an extension of leave.

9. A lodging allowance at the rate of 6*s.* a day will be granted for the period spent in prosecuting a definite course of study at a recognised institution or in any definite tour of inspection of any special class of work. Special cases, in which on account of exceptional circumstances a higher rate of lodging allowance, or the grant of travelling expenses in addition to lodging allowance, is considered necessary, will be referred to the Secretary of State for his orders.

10. On completion of study, the certificates of examinations passed or the certificates of special study, which must show the dates of commencement and termination of the course, with any remarks by the instructor, shall be forwarded to the Under Secretary of State, India Office. In the case of definite courses of study at a recognised institution the lodging allowance will be payable at the India Office on claims submitted by the officer from time to time, supported by proper certificates of attendance. When the programme of study approved by the Government of India under rule 7 above does not include or does not consist entirely of such a course of study, the officer shall submit to the India Office a diary showing how his time has been spent, and a report indicating fully the nature of the methods and operations which have been studied, and including suggestions as to the possibility of applying such methods or operations to India. The Secretary of State will decide whether the diary and report show that the time of the officer has been properly employed, and will determine accordingly for what period the lodging allowance referred to in rule 9 above may be granted.

11. Study leave will count as service for promotion and pension, but except so far as it may be taken during privilege leave, not for furlough or any other leave. It will not affect any leave which may already be due to an officer; it will count as extra furlough, and will not be taken into account in reckoning the aggregate amount of furlough taken by the officer towards the maximum period of six years admissible under Article 299 of the Civil Service Regulations.

12. An officer on privilege or combined leave may be permitted to commence a course of study before the end of his privilege leave, and to count the period of privilege leave so spent as part of his study leave without forfeiting his privilege leave allowance during such period. With this exception an officer, during study leave, will draw furlough pay. If he is a military officer in civil employ he will be entitled to draw furlough pay at civil rates for a portion of his study leave equal to one-twelfth of his service under civil rules, and for the remainder either (1) at the military rate, or (2) if furlough is due to him under civil rules, at the rate admissible under those rules; in the latter case a corresponding portion of the ordinary furlough earned under civil rules which is at his credit will be treated as if it had been earned under military rules.

13. On an application for study leave being sanctioned the Government of India will inform the India Office of the particulars of the case and it will be necessary for the officer concerned to place himself in communication with the Secretary of State who will arrange any details and issue any letters of introduction that may be required.

Pol: 1442
D. 15-3-10

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CN File
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No. 1615
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FROM

MAJOR W. G. GREY, I.A.,
FIRST ASSISTANT TO THE RESIDENT IN MYSORE.

15/3/10

TO

The Dewan of Mysore.

Dated Bangalore, 15th March 1910.

SIR,

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w/s 2 Bro: Tour 2.12.09.

In continuation of this office letter No.7260, dated the 9th November 1909, I am directed to forward herewith a copy of a resolution of the Government of India in the Finance Department. No.582-P., dated the 8th February 1910, amending rule 12 of the rules for the grant of Study Leave to officers of Scientific and Technical Departments.

I have the honour to be,

Sir,

Your most obedient servant,

C. G. Lamb

for First Assistant Resident.

K.M.

(6)

GOVERNMENT OF INDI

F I N A N C E D E P A R T M E N T.

Pensions and Gratuities

RESOLUTION.

Calcutta, the 8th February 1910.

Read:-

Rules for the grant of Study Leave circulated with the Resolution of the Government of India in the Finance Department, No.5246-P., dated 18th October 1909.

Rule 12 of the above rules having been revised, a copy of the amended rule is forwarded to the Several Departments of the Government of India; to all Local Governments and Administrations; to the Heads of Departments Subordinate to the ---- Finance Department; to the Comptroller and Auditor General and to all Accountants General and Comptrollers.

(Sd.) H. Heseltine,
Asstt. Secy. to the Govt. of India.

K.M.

(7)

Revised Rule 12 of the Rules for the grant of Study Leave.

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12. An officer on privilege or combined leave may be permitted to commence a course of study before the end of his privilege leave, and to count the period of privilege leave so spent as part of his study leave without forfeiting his privilege leave allowance during such period. With this exception an officer during study leave, will draw furlough pay. If he is a military officer in civil employ, he will be entitled to draw furlough pay as follows:-

A. If the rate of pay admissible during furlough earned by service under Civil Rules, is higher in his case than that admissible during furlough earned by service under Military Rules, then:-

(1) He draws pay at the former rate for such period of his study leave as has been earned by his service under Civil Rules, and

(2) for the remainder, if any, he can elect either

(a) to draw pay at the rate admissible during furlough earned by service under Military Rules, or

(b) to draw it at the rate admissible during furlough earned by service under Civil Rules, for a period not exceeding the amount of such furlough at his credit. In this case an equal period of the furlough at his credit earned by service under Civil Rules will be treated as if it had been earned by service under Military Rules.

B. If the rate of pay admissible during furlough earned by service under Military Rules is higher in his case than that

(8)

that admissible in respect of service under Civil Rules, nen:-

(1) He draws pay at the former rate for such --- portion of his study leave as has been earned by his service under Military Rules, and

(2) for the remainder, if any, he can elect either

(a) to draw pay at the rate admissible during furlough earned by service under Civil Rules, or

(b) to draw it at the rate admissible during furlough earned by service under Military -- Rules, for a period not exceeding the amount of such furlough at his credit. In this case an equivalent period of the furlough at his credit earned by service under Military Rules will be treated as if it had been earned by service under Civil Rules.

C o p y.

H. S. Fernandes Aiyar

R e g i s t r a r,
Mysore Resident's Office,

K.M.